

Jolene J. Kuehn

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Education and Professional Training

BA in Anthropology, Minor in Museum Work, 1991. St. Cloud State University, St. Cloud, Minnesota.

Archaeological Field School, Diamond Bluff Site, Wisconsin, 1991. Institute for Minnesota Archaeology, Minneapolis, Minnesota.

Certificate in Web Development, 2004. Madison Area Technical College, Madison, Wisconsin.

Public Outreach Workshops, 2005. Annual meeting of the Society for American Archaeology, Minneapolis, Minnesota.

Basic Principles for a Collaborative Workplace, Tools for Non-Formal Educators, Outlook Calendaring, Workplace Safety; training courses conducted by the Wisconsin Department of Natural Resources, Madison, Wisconsin.

Archaeology Employment

Illinois State Archaeological Survey

University of Illinois at Urbana-Champaign
Killarney Research Annex
726 W. Killarney St.
Urbana, IL 61801
217-607-5283

Assistant Faunal Analyst (December 2014-present): Analyze and interpret faunal remains from prehistoric and historic archaeological sites; perform data entry; photograph and document zooarchaeological remains for publication and curation; prepare technical and research reports; participate in zooarchaeology outreach activities.

Bioarchaeology Assistant (June 2011-December 2014): Analyze and record human remains and associated material pertaining to the excavation and curation of archaeological mortuary sites; perform curation and publication tasks including data entry, photography, report preparation, and public outreach.

Museum Archaeology Program

Wisconsin Historical Society
816 State Street
Madison, WI 53706
608-264-6560

Field Archaeologist/Lab Technician (April 1993-December 1995; June 1996-April 1997):

Participated in Phase I, II, and III archaeological investigations at historic and prehistoric sites throughout Wisconsin; worked in flotation lab and sorting of ethnobotanical and faunal material; conducted basic lab analysis of lithics, ceramics, and historic cultural material; performed data entry; participated in artifact photography with digital camera; record keeping, filing, and curation; familiar with all aspects of laboratory processing, analysis procedures, and recordation.

Metcalf Archaeological Consultants, Inc.

P.O. Box 899
Eagle, CO 81631
970-328-6244

Field Archaeologist (May-August 1992): Phase I and II testing of archaeological sites in North Dakota and Phase III mitigation of prehistoric sites in northwestern Colorado.

Louis Berger and Associates

Cultural Resource Group
107 8th Avenue SE
P.O. Box 5247
Cedar Rapids, IA
319-362-0051

Field Archaeologist (April-May 1992): Participated in Phase I survey of highway corridor in southeastern Iowa.

Institute for Minnesota Archaeology

2635 4th Street SE
Minneapolis, MN 55414

Lab Technician, volunteer (July 1991-April 1992): Conducted archaeological analysis of various collections; data entry; artifact photography.

Kathio State Park

Onamia, MN

Seasonal Archaeologist (June-August 1991): Conducted Phase I and II archaeological testing of sites throughout the park property.

Other Employment

Leonhard Recreation Center

Champaign Park District
Champaign, IL

Receptionist II (2007-2011): Register park participants in park district programs; answer in-person and phone inquiries on district programs and activities; schedule front desk staff; program and district-related questions; winner of an IMPACT award in 2009 for the development and implementation of Nature's Navigators, a School's Out Day Program.

Wisconsin Department of Natural Resources

Madison, WI

Program Assistant/Wildlife Biologist (2002-2006): Answered telephone inquiries and emails from the public; sent out education cards, licenses, and related information; served as Internet Publisher for the Wisconsin Cooperative Trapper Education Program (WCTEP); created and maintained Access databases for Wildlife Biology program; produced numerous publications for the Furbearer program, working mainly in PageMaker and Photoshop.

Wildlife Education Assistant (2001-2006): Conducted teacher workshops across the state and developed exhibits for use at teacher conferences; coordinated staffing for the Wisconsin State Fair Wildlife Exhibit; created and updated bureau educational publications using Photoshop and PageMaker; utilized and maintained Access and Excel databases for mailing lists, project tracking, and other record keeping.

Aldo Leopold Nature Center

Monona, WI

Naturalist (1998-2001): Developed and presented various interpretive programs for school groups, summer camps, families, teachers, and the general public; developed programs centered on archaeology and Native American lifeways.

Museum on the Square

Wisconsin Historical Society
Madison, WI

Assistant Tour Coordinator, Museum Shop Floor Manager, & Program Assistant (1997-2000): Supervised volunteers for group tours; coordinated tours for variety of museum patrons; responsible for the Museum Shop mail orders and correspondence.

Pendarvis and First Capitol Historical Sites

Mineral Point, WI

Site Guide, Visitor Service Representative, and Assistant Operations Manager (1996-1997): Supervised other Site Guides; greeted visitor and oriented them to the site; costumed guide and interpreter; ran weekend site operations, including gift shop and visitor's center

Professional Publications, Presentations and Activities

- 2015 John Knoebel Site (11S1098) Historic Faunal Analysis, St. Clair County, Illinois. () Manuscript on file, Illinois State Archaeological Survey, University of Illinois at Urbana-Champaign.
- 2003 Trapping through History: Archaeological Evidence of Trapping in North America (co-authored with Steven Kuehn). *The Wisconsin Trapper* August issue, pp. 13-15. Wisconsin Trappers Association, Grand Marsh, Wisconsin.
- 2001 Archaeology Badge, created for Cadettes of the Blackhawk Council of Girl Scouts, 2001-2002. Also developed an information and activity booklet to accompany the badge.
- 2000 Archaeology for Kids: Lessons learned at the Aldo Leopold Nature Center Archaeology Camp. Paper presented at the Joint Midwest Archaeological and Plains Anthropological Conference, St. Paul, Minnesota. November 2000.
- 2000 Book Review: The Archaeology Education Handbooks: Sharing the Past with Kids, edited by Karolyn Smardz and Shelly J. Smith, Alta Mira Press, 2000. *Institute for Minnesota Archaeology Quarterly Newsletter* 16 (1):7.
- 1999 Digging Into Archaeology through Education. Workshop presented at the WAEE Winter Workshop, Treehaven Environmental Center, Tomahawk, Wisconsin. January 1999.
- 1997 Chairperson, Volunteer Committee and Member, Steering Committee for the 1997 Midwest Environmental Education Conference, Madison, Wisconsin.
- 1995 The Prehistory of Maple Sugaring. Published in *Trackings*, the Hennepin Parks Northern Division Volunteer Newsletter, April 1995.

Summary of Qualifications

Over fifteen years archaeological field and lab analysis experience, including work in Wisconsin, Illinois, Minnesota, Iowa, North Dakota, and Colorado.

Over twelve years experience in public outreach, education, and interpretation in various museums, nature centers, parks and schools.

Strong computer skills in MS word, Excel, Access, Photoshop, Powerpoint, Dreamweaver, HTML, Java Script, DHTML, Fireworks, Flash, photography, and web development software.

Demonstrated ability to work independently; supervisory experience as well as proven record of success in working with a team.

References

Dr. Kristin Hedman
Physical Anthropologist
Assistant Director, Program on Ancient Technologies and Archaeological Materials
Illinois State Archaeological Survey
Prairie Research Institute
Killarney Research Annex
726 W Killarney Street
Urbana, IL 61801
217-607-5283

Dr. Thomas E. Emerson
Director
Illinois State Archaeological Survey
Prairie Research Institute
University of Illinois at Urbana-Champaign
209 Nuclear Physics Lab
23 East Stadium Drive
Champaign, IL 61820
(217) 244-4244